

Lane County Tobacco Prevention and Education Program Mini Award FAQ's

The following “questions” have been prepared by the County Program, in anticipation of the release of this request for quotations. We hope these will be useful.

Please refer any questions not addressed in the following to:
collette.christian@lanecountyor.gov

Q1: Is this a competitive process?

A: These mini-awards are competitive.

Q2: How long can a project's length be?

A: Agreements will be issued on a one-time basis for a maximum project length of up to one year.

Q3: How are awards selected? (please refer to page 3 of the RFQ)

A: Each application will be reviewed and rated by Michael Quiring and Margaret McNamara of the Prevention Section. They will rank order the proposals and then convene an interdepartmental committee, made up of Lane County employees and members of selected community advisory councils to make the final selection and to possibly re-order the proposals. The intent is to make as many awards as possible, given the funding limitation.

Applications will be judged on the following criteria:

1. Primarily serves marginalized, traditionally underserved groups or communities historically targeted by commercial tobacco in Lane county.
2. Addresses commercial tobacco usage through evidence-based practices, that provides for the means to assess the impact of the program/services.
3. Engages with direct or indirect influences, causes, or results of commercial tobacco on health, education, livelihood, or other socioeconomic or lifestyle factors.
4. May including working with other under-served communities, including but not limited to : black, indigenous, and other people of color; individuals that identify as lesbian, gay, bisexual, transgender, queer/questioning, intersex, asexual, and two spirit; youth and young adults; people with disabilities; active military and veterans; and people without a college education.
5. Has a “ballpark” budget of \$10,000.

Q4: Who is eligible?

A: A wide variety of organizations and applicants can apply for this funding including, but not limited to:

- Non-profit organizations, charities, and organizations focused on providing community services
- Tribal, state, and local government offices
- Parks, recreation and nature conservancy organizations
- Schools and school districts
- Healthcare agencies and providers

For further information on eligibility refer to the requirements designated by Lane County in the Application Process section.

Q5: What kind of services or projects will be funded?

A: We encourage respondents to explore projects that target underserved communities, address disparities in social determinates of health, and benefit residents of Lane County. Our goal is to fund projects that can supports families and youth, connect with hard to reach individuals, and improve equitable health outcomes. Some ideas include, but are not limited, to the following:

- Develop community programming to teach about a healthy lifestyle in an under-resourced community
- Organize a consortium of community partners to mobilize tobacco and health equity work
- Fund the publication of a peer-reviewed journal regarding research on tobacco and health equity
- Purchase and post community education signs regarding health equity and tobacco usage
- Create and conduct a community survey to improve access to nicotine replacement therapy and other evidence based quit methods
- Create a community/public mural illustrating the prevention of commercial tobacco
- Transition workplace, park, campus, or other common or public space to be tobacco and smoke-free
- Develop and publish a media campaign for broadcast on a local media or radio station
- Provide or participate in evidence-based tobacco treatment training for organizations.

Q6: Can my organization work with another organization to respond to this quotation as a “consortium” and also apply on our own, submitting two distinct proposals?

A: Yes! Collaborating organizations are allowed to apply for this funding as well as independently if interested. Organization “A” might apply for award for a project it proposes and may also be part of a cooperative coalition that applies. Obviously, two awards would not be made for a duplicative project, but one organization could apply twice.

Q7: Can I apply for this mini award if a different team or department from my organization is also applying?

A: Yes! If you are representing a different part of the organization such as a school and another school intends to apply within your district, we would accept both applications. Another example could be two different departments in municipality government applying for funding.

Q8: Am I eligible for this mini award? Do you have to be a community-based organization to be considered?

A: You do not necessarily need to self-identify as a community based organization. Applicants can be a wide variety of organization types to qualify for these mini awards. For further specifics of what is required, please see the administrative requirements for grant applicants in the Request for Quotations (RFQ).

Q9: My organization successfully received funding from a prior year's Tobacco Mini Award cycle. Is my organization eligible to apply for again for a new round of funding?

A: Yes! If your organization has applied and successfully received funding from a previous cycle of Lane County's Tobacco Mini Awards you are still eligible for this current cycle of funding. We encourage all previous applicants to re-apply if they are interested in implementing projects that align with the goals of these funds.

Q10: What if my project requires funds past the spending deadline?

A: In that case you must expend the funds received under this selection process and seek other funding in order to continue. Spend down dates for our funds are dictated by Lane County. You must expend all funding by the ending date of the award document.

Q11: When do I need to submit the application materials?

A: Refer to the Request for Quotations (RFQ) for specifics on the application process and timeline.

Q12: What is a Request for Quotations (RFQ)?

A: A Request for Quotations (RFQ) is an announcement to potential applicants of an opportunity to qualify for an award of funding via a contract or other agreement. The RFQ provides critical information regarding the opportunity, application process, and requirements for the respective contract/award. For the RFQ on these respective mini grants



please refer to here: the attached document.

Q13: How will I know if my application was received?

A: A confirmation email will be sent to all applicants that apply before the RFQ closes indicating the proposal was “timely” received. If you are concerned that your application was not received in the window, keep a record of your submission and reach out to the staff person releasing the RFQ.

Q14: I have questions that are not asked in the FAQ, who should I contact for further information?

A: Send an email with any unanswered questions to: collette.Christian@lanecountyor.gov no less than 5 days prior to the closing date of the RFQ, which is Friday, April 12, 2024.

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